

**Editing your research paper (essay)**

1. Circle any use of "you" in your paper.
2. Circle any use of "I" or "me" in your paper.
3. Circle any contractions in your paper. (ie: don't, can't, wasn't, etc.)
4. Circle any use of "a lot" or "lots" in your paper.
5. Number each paragraph in your paper. (You should have 5 total.)
6. Underline your thesis.
  - The most important sentence in your paper.
  - Should be located at the end of your 1st paragraph.
7. Underline twice your restated thesis.
  - Should be located at the very end of your paper.
8. Make sure your Work Cited page begins at the top of the last page of your paper. Arrow up if it does not.
9. Circle any "Dropped Quotes."
10. Insert at least 15 transitional phrases into your paper.